

MINUTES OF THE MEMORIAL COMMITTEE

A meeting of the Memorial Committee of the Houston Firefighters' Relief and Retirement Fund convened at the Fund offices at 4225 Interwood North Parkway, on Tuesday, August 18, 2026, at 9:35 a.m.

Committee members present were David O. Lantrip (Committee Chair), Lisa R. Slagle, and Edward Llewellyn. Also present were staff members Adam E. Smith (Executive Director/General Counsel), Claudia McInnis (Director of Finance and Administration), Dalia Banuelos (Director of Member Services), Andrea Sharayha (Director of Human Resources & Events), John D. Moore II (Director of Technology and Building Services), and Dwayne Pitre (Building Maintenance Supervisor).

The Committee Chair called the meeting to order at 9:35 a.m. and invited comments from the public. No comments were received.

The Director of Technology and Building Services, in conjunction with the Building Maintenance Supervisor, presented and discussed an alternative bench location design at the Memorial Garden. The committee requested that cost estimates for the proposed design be provided at a future meeting.

The meeting adjourned at 9:45 a.m. on a motion by Lisa R. Slagle, seconded by Edward Llewellyn. The motion carried.